

College for Kids Classroom Intern Opportunity Available July 2012

WHO and WHERE: Students Entering 9th or 10th grades Fall 2012, who have attended at least two years of either College for Kids or Middle School U (or one of each) and who are considering exploring education as a career possibility, are eligible to apply to be a Classroom Intern for the College for Kids Program at the University of Wisconsin, Richland Center.

WHEN: College for Kids will be held Monday through Friday, July 23 – 27 from 8:30 – 11:45. The Classroom Interns will be on campus by 8 AM every morning during the program until approximately 12:30 (M-TH). On Friday, July 27, the Classroom Interns will be scheduled until 4 pm for debriefing and clean-up. There will also be pre-program events as noted below. The Intern must also be available on July 18 through 20 to assist with set-up (hours to be determined). The total time commitment for the Classroom Intern is approximately 40 hours.

DETAILS: Prior to the College for Kids program, Classroom Interns will have the opportunity to meet one-on-one with the instructor/mentor they will be working with. (The date will be determined by the mentors and as much as possible in coordination with the interns selected.) During the pre-program meeting the Mentor will share what goes into creating a class for College for Kids – a behind the scenes look at the educational process. The Mentor may also share how they chose teaching either as a career or in the College for Kids program (as some instructors have other vocations). This event will be held on the UW campus and may be held with all Mentors/Interns as a group or individually to meet everyone's time constraints.

Also prior to the program, Classroom Interns will meet with the Program Manager to get an overview of how a program of this magnitude is put together from the ground up. They will learn a little about safety issues, quality issues, and marketing issues, etc. The Intern will get an insider's view of the role of the administrator in the educational process. This event will take place prior to College for Kids (date and time to be determined).

Also prior to the program the Classroom Interns will help with the hands-on work of setting up 27 classrooms on July 18 to 20. Interns who are available earlier may also be able to help with preprogram organization such as name tag and T-shirt sorting.

COST: There is NO COST to the Intern and there is no financial compensation for the intern. Opportunities are very limited and will be awarded based on the application and recommendations as outlined below.

DEADLINE: April 4, 2012. Those selected will be notified by April 23, 2012

TO APPLY:

- Complete the attached form (or on reverse if printed double-sided).
- Write a personal statement about why you are interested in this opportunity. This should be a minimum of one paragraph and no more than 500 words. Your statement may include future career aspirations or previous College for Kids or Middle School U experience as a possible basis for your interest. If there are particular courses or types of courses you are interested in, you may discuss those in your personal statement as well as note them on the form.
- Include one or more letters of recommendation from a current instructor or other adult mentor. The letter(s) of recommendation should be INCLUDED with your application, NOT mailed separately. If a recommender prefers to keep their letter confidential, it may be provided to the applicant in a sealed envelope. Mail all three things to:

**CFK Classroom Intern Application
UW-Richland Continuing Education,
1200 Hwy. 14 West
Richland Center, WI 53581**

Questions may be directed to Continuing Education via email at rlnce@uwc.edu

College for Kids Classroom Intern Application Form

Name: _____ Age and grade fall 2012: _____

Mailing Address: _____

Email address: _____

Phone number(s), please list the best one to use first: _____

Parent or Guardian address: _____

Parent or Guardian home phone, work phone and cell phone: _____

Parent or Guardian email: _____

Your address and phone for the month of **JULY 2012** if different than listed above:

Current School: _____

Years you attended College for Kids or Middle School U: _____

If you have a preference, please indicate what type(s) of classroom(s) you would prefer if selected as a Classroom Intern by placing a check mark next to the name(s) from the list below:

- Visual Arts
- Performing Arts
- Science
- Culture, Language, History
- Sports or Recreation

If you are selected for this program we will need this information as well:

Home Town Newspaper: _____

Health Concerns / Allergies: _____

Physician's Name: _____ Physician's Phone Number: _____

T-shirt Size (circle your size):

- | | |
|----------------------|----------------------|
| CHILD Medium (10-12) | CHILD Large (14-16) |
| ADULT Small (34-36) | ADULT Medium (36-40) |
| ADULT Large (42-44) | ADULT XL (46-50) |

Parental Consent Form: MEDICAL, FIELD TRIPS, AND PICTURES: My son/daughter has my permission to be a Classroom Intern for the College for Kids program. I also give my permission for emergency medical treatment to be given if I cannot be reached. I give my permission for my son/daughter to participate in field trips organized by UW-Richland for College for Kids. I the undersigned do hereby agree to hold harmless and indemnify the State of Wisconsin, the Board of Regents of the University of Wisconsin System, the University of Wisconsin-Richland, their offices, agents, employees, instructors, from any and all liability, loss, damages, costs, or expenses which are sustained, incurred, or required arising out of the actions of my dependent in the course of being a Classroom Intern for College for Kids. I understand that the University does not have medical or accident insurance for participants. Also, I give permission for my child's picture to be taken and to have that picture printed in the local newspaper if the paper so wishes, or reproduced for publicity purposes by the UW-Richland.

Parent's or Guardian's signature: _____ Date: _____